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BLR LOGISTIKS (I) LIMITED

PRIVACY NOTICE

1. OBJECTIVE

- 1.1. BLR Logistiks (I) Limited (“Company”, “We”, “Us” or “Our”) is dedicated to protecting the privacy of personal information provided by users who interact with the services of the Company, including the websites and other digital platforms of the Company (collectively, “Platforms”). This Privacy Policy (“Policy”) outlines the approach undertaken by the Company for collecting, processing, and safeguarding personal information provided by users in compliance with relevant privacy laws.
- 1.2. The Policy aims to define the standards and practices by which the Company manages personal data, ensuring that the data is handled responsibly and securely. This Policy is designed to establish transparency in data practices, ensuring compliance with applicable privacy laws in the Republic of India or as may be applicable to the Company from time to time, while prioritizing data integrity and user trust.
- 1.3. By using the Platforms, the user agrees to the terms outlined under this Policy. If you do not agree, please discontinue the use of our services. For assistance with any queries, the user may contact the Company through info@blrlogistiks.com.

2. APPLICABILITY

This Policy applies to all individuals using the Platforms or otherwise engaging with the Company. It provides an overview of the practices of the Company for collecting, processing, and managing personal data.

3. COLLECTION OF PERSONAL DATA

- 3.1. We collect personal information that you voluntarily provide to us, when you: (a) express an interest in obtaining information about us or our products and services; (b) participate in the services provided by us; or (c) otherwise contact us.
- 3.2. The Company may obtain the following categories of personal data about individuals through direct interactions, or from information provided through client engagements, their suppliers and through other situations including those described in this Policy:
 - 3.2.1. contact details including name, gender, date of birth, company name, job title, work and mobile, telephone numbers, work and personal email, and postal address;
 - 3.2.2. personal information provided to us, by our vendors/suppliers, including KYC details in the ordinary course of business engagement;
 - 3.2.3. professional details including job and career history, educational background;
 - 3.2.4. personal identification documents that may reveal race, religion or ethnic origin;
 - 3.2.5. personal information provided to us by our customers in the ordinary course of business engagement; and



- 3.2.6. diversity and equal opportunity information voluntarily shared by applicants as part of recruitment processes.
- 3.3. We do not process sensitive personal data or information (“SPDI”) such as passwords, financial information (bank or credit card details), sexual orientation, physical, physiological, and mental health condition, medical records and/or history, or biometric data unless explicitly authorized by law or the user, except for the bank details and medical information of employees, lawfully collected during the recruitment process.
- 3.4. While providing any information or data, you are requested to ensure that you do not: (a) impersonate any other person; (b) suppress any material information; and (c) furnish only such information as is verifiably authentic.

4. **DATA COLLECTION FROM CHILDREN AND PERSONS WITH DISABILITY**

- 4.1. The Platforms are not intentionally designed for or directed at or towards children (*persons under the age of 18 (Eighteen) years*) and/or persons with disability. The Company does not knowingly collect data from or market to, and solicit data from children and/or persons with disability.
- 4.2. It is a policy of the Company to never knowingly collect or maintain information about anyone under the age of 18 (Eighteen), except where consent from the parents or legal guardians forms the basis of processing.
- 4.3. By using the services of the Company and providing your information to the Company, you are representing that you are at least 18 (Eighteen) years old, or that you are a parent or legal guardian of a child/person with disability and consent to such child’s/disabled person’s use of the Company’s services.
- 4.4. In the event we become aware that we have collected personal data from a user under the age of 18 (Eighteen) years, we will promptly deactivate the account and take reasonable steps to delete the data from our records.
- 4.5. If you believe we may have inadvertently collected information from a child and/or person with disability, please contact us at info@blrlogistiks.com.

5. **FOUNDATIONS FOR PROCESSING PERSONAL DATA**

- 5.1. We may rely on the following lawful reasons when collecting and using personal data to operate our business and provide our products and services:

5.1.1. Consent

By providing personal information to the Company on the Platforms, you are providing us with your free, specific, informed, express, unconditional and unambiguous consent to use the information for the purposes as identified in Para 6 below. You may withdraw, and/or review your consent at any time by contacting us at info@blrlogistiks.com.

5.1.2. Legitimate Use

Personal data may be processed by us for any of the following uses, namely:

- a) for the specified purpose for which you have voluntarily provided your personal data and in respect of which you have not indicated to us that you do not consent to the use of your personal data;
- b) for fulfilling any obligation under any law for the time being in force in the Republic of India on any person to disclose any information to the appropriate Government or any of its instrumentalities, subject to such processing being in accordance with the provisions regarding disclosure of such information in any other law for the time being in force;
- c) for compliance with any judgment, decree or order issued under any law for the time being in force in the Republic of India, or any judgment or order relating to claims of a contractual or civil nature under any law for the time being in force outside India; and
- d) for the purposes of employment or those related to safeguarding the employer from loss or liability, such as prevention of corporate espionage, maintenance of confidentiality of trade secrets, intellectual property, classified information or provision of any service or benefit sought by a user who is an employee.

6. PURPOSE OF COLLECTING PERSONAL DATA

We aspire to be transparent when we collect and use personal data and tell you why we need it, which includes performing the following functions:

- 6.1. to provide, improve, and administer our services;
- 6.2. to communicate with you;
- 6.3. to ensure security and prevent fraud;
- 6.4. to process requested services, including responding to communications from individuals or requests for proposals and quotations;
- 6.5. to enable user-to-user communications, where applicable;
- 6.6. to authentic registered users to certain areas of our websites;
- 6.7. to process information for other purposes with your consent; and
- 6.8. to comply with legal, regulatory, internal policies, and contractual obligations.



7. SHARING PERSONAL DATA WITH THIRD PARTIES

- 7.1. We may occasionally share personal data with trusted third parties to help us deliver efficient and quality services. These recipients are contractually bound to safeguard the data we entrust to them and shall ensure the same level of data protection that is adhered by us.
- 7.2. By providing a consent for us to use your personal data, you are thereby further consenting the use of your personal data by any of the following categories of recipients who we may engage with:
- 7.2.1. parties that support us for provision of services;
- 7.2.2. professional advisers, including but not limited to auditors, insurers, financial and legal advisors;
- 7.2.3. parties that provide us support with anti-money laundering practices, resolution of client conflicts and ensuring independent checks and verifications;
- 7.2.4. law enforcement, government and/or regulatory agencies, or upon the direction of any such government and/or other regulatory agencies, or to other third parties as required by and in accordance with, applicable law or regulation;
- 7.2.5. payment, marketing and recruitment services providers; and
- 7.2.6. parties involved in transfer of the business of the Company including mergers, the sale of company assets, financing, or acquisitions of all or a portion of the business to another entity.

8. DATA PROTECTION RIGHTS

We are processing your personal data based on the consent you have provided by accepting this Policy and we acknowledge your rights pertaining to such data, including:

8.1. Right to access information about your personal data:

You can ask us to verify whether we are processing your personal data, and if so, to provide more specific information. Further, you may also seek information pertaining to such third parties with whom your personal data has been shared along with a description of the data shared.

8.2. Right to correct, complete, update and deletion of personal data:

8.2.1. You can ask us to correct or update our records if you believe they contain incorrect or incomplete information about you. Further, you can ask us to erase your personal data when you withdraw your consent to processing such data or when we no longer need it for the purpose for which the data was originally collected.

8.2.2. If you want us to correct, complete, update or delete your records you may fill out and submit a data subject access request or reach out to us at info@blrlogistiks.com.

8.3. Right to grievance redressal:

Regd Office : D - 202, Lotus Corporate Park,
Near Jay Coach Naka, Off Western Express Highway,
Goregaon (East), Mumbai – 400 063
Maharashtra, India.

T +91-22-4041 9090
+91-22-4975 9999
E info@blrlogistiks.com
W www.blrlogistiks.com



8.3.1. You have the right to have readily available means of grievance redressal in respect to any act or omission regarding the performance of our obligations in relation to processing of your personal data, or the exercise of your rights under the provisions of applicable law.

8.3.2. You can write to us for redressal of any grievances in this regard, at the email ID of the Grievance/Data Protection Officer, mentioned under Para 13 below. We shall respond to you within such timeline in accordance with the applicable law.

8.4. Right to nominate in the event of death or incapacity:

You may nominate an individual, who shall in the event of your death or incapacity (*i.e., in the event of your inability to exercise your rights as listed under this Policy or the Digital Personal Data Protection Act, 2023, due to unsoundness of mind or infirmity of body*) exercise the rights vested with you with respect to processing of your personal data by the Company.

8.5. Right to withdraw consent:

8.5.1. You can withdraw your consent that you have previously given for one or more specified purposes to process your personal data. The consequences of the withdrawal shall be borne by you and such withdrawal shall not affect the legality of processing of the personal data, based on consent provided prior to withdrawal.

8.5.2. If you would like to exercise your rights by withdrawing your consent, you can write to us at info@blrlogistiks.com. We may need to request specific information from you to help us confirm your identity and ensure your right to access the information or to exercise any of your rights. This helps us to ensure that personal data is not disclosed to any person who has no right to receive it. Depending on the circumstances, we may be unable to comply with your request based on other lawful grounds, in which case the same shall be communicated to you.

9. **PERSONAL DATA SECURITY**

9.1. The Company has put in place reasonable and appropriate technical, managerial, operational, physical and organizational security control measures to comply with our obligations to safeguard your personal data under the applicable law. We aim to ensure that access to your personal data is limited only to those who need to access it. Those individuals who have access to your personal data are required to maintain the confidentiality of such information.

9.2. If you have access to parts of our websites or use our services, you remain responsible for keeping your user ID and password confidential. Please be aware that the transmission of data via the Internet is not completely secure. Whilst we do our best to try to protect the security of your personal data, we cannot ensure or guarantee the security of your data transmitted to our site and any such transmission shall be at your own risk.

9.3. The Company shall not be responsible for the authenticity of personal information or data provided by you. However, in the event, the Company is required to share your data with any third party as listed under Para 7 above, the Company shall assume that the data provided by you is true, complete, accurate and consistent.



10. **TIMELINE FOR DATA RETENTION**

The Company shall retain personal data only as long as necessary to fulfill the purposes outlined in this Policy, or for longer if required under applicable law (such as, tax, accounting, or other legal obligations). Once your personal data is not required, the data will be securely deleted or anonymized. However, if immediate deletion is not possible due to any reason (for instance, due to storage in backup archives, or such other technical difficulties), your information shall be securely stored and isolated from any further processing until deletion becomes feasible.

11. **DO-NOT-TRACK FEATURE**

Most web browsers, as well as some mobile operating systems and applications, offer a Do-Not-Track (“DNT”) setting that allows you to indicate a preference not to have your online activities tracked, monitored and/or collected, if the user turns on the DNT. However, since no uniform standard for recognizing and implementing DNT signals has been established, we currently do not respond to DNT browser signals or similar mechanisms that automatically communicate a user’s preference not to be tracked. If a standard for online tracking is adopted in the future that we are required to follow, we will update this Policy accordingly.

12. **DATA BREACH NOTIFICATION**

In the event of a data breach involving your personal information, we will take necessary steps to notify you and such other affected individuals and implement measures to contain and mitigate the impact. We may also notify regulatory authorities in accordance with applicable laws and industry standards.

13. **GRIEVANCE REDRESSAL /RIGHT TO LODGE A COMPLAINT**

13.1. In the event, you think your personal data is not processed in line with this Policy or applicable laws, or if you have questions regarding your privacy rights, please contact our designated Grievance/Data Protection Officer:

Name: [Anand Sawant]
Email: [anand.sawant@blrlogistiks.com]
Address: Unit-202, Second Floor, D-Wing, Lotus Corporate Park, Off Western Express Highway, Goregaon (East), Mumbai City, Mumbai, Maharashtra, India – 400063

13.2. The Grievance/Data Protection Officer shall:

13.2.1. apply best efforts to redress the grievances received by them within 1 (One) month of receipt of the grievance, in an effective manner;

13.2.2. conduct a periodic audit; and

13.2.3. ensure compliance with such other provisions of the Digital Personal Data Protection Act, 2023, as may be applicable on the Company.



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14. **CHANGES TO THE POLICY**

The Company expressly reserves at its sole discretion the right to modify this Policy at any time without prior notice to the users. The updated policy will be effective as soon as it is posted on the Platforms with a revised effective date. If we make material changes to this privacy notice, we may either prominently post a notice of such change on the Platform or directly send you a notification.

15. **CONTACT US**

If you have any questions or concerns about this Policy, contact us at:

Email: info@blrlogistiks.com

Address: Unit-202, Second Floor, D-Wing, Lotus Corporate Park, Off Western Express Highway, Goregaon (East), Mumbai City, Mumbai, Maharashtra, India – 400063

THE COMPANY VALUES YOUR TRUST AND IS COMMITTED TO PROTECTING YOUR PRIVACY. WE ENCOURAGE YOU TO REVIEW THIS POLICY PERIODICALLY TO STAY INFORMED ABOUT HOW WE PROTECT YOUR PERSONAL INFORMATION.

